Judicial Information System Committee Special Meeting, March 22, 2013

DECISION POINT – Superior Court Case Management System – Apparent Successful Vendor Contract Negotiations

MOTION:

- I move that the JISC approve the SC-CMS RFP Steering Committee's recommendation that the Administrative Office of the Courts (AOC) should proceed with contract negotiations with Tyler Technologies, Inc., the Apparent Successful Vendor (Tyler) to secure a statewide case management system for Superior Courts and County Clerks subject to the parameters set forth in the attached "Addendum - SC-CMS Contract Negotiation Desired Outcomes."

I. BACKGROUND

The Superior Court Case Management System (SC-CMS) Project is intended to provide the superior courts and county clerks with a software application that would meet the business needs of all 39 counties in the state for calendaring and case-flow management functions, along with participant/party information tracking, case records and relevant disposition services functions, in support of judicial decision making, scheduling and case management.

In a motion approved on September 9, 2011, the JISC accepted the recommendation from the Feasibility Study and authorized the development of a Request for Proposal (RFP) to obtain a new superior court case management system Commercial Off the Shelf (COTS) solution on the condition that it meet the business requirements of superior courts in all 39 Washington counties. In December 2011, after multiple on-site court visits by AOC and six full-day sessions with stakeholders, the JISC received a signed letter from each of the association presidents affirming that the documented business requirements met the needs of all the superior courts in Washington State. The RFP to acquire a new COTS case management system for the superior courts was developed in 2012.

In a motion approved on June 22, 2012, the Judicial Information System Committee (JISC) authorized the Administrative Office of the Courts (AOC) to release the SC-CMS Request for Proposal (RFP) that would "implement the recommendation of MTG Management Consultants in the Superior Court Case Management Feasibility Study Report, Version 1.3., that AOC acquire, implement, and centrally host a statewide, full-featured, commercial case management system for superior courts."

On January 29, 2013 the SC-CMS RFP Steering Committee announced Tyler Technologies, Inc. as the Apparent Successful Vendor (ASV). Following this announcement, various stakeholders met with the ASV for approximately three days to clarify functionality concerns and questions that needed to be addressed before the SC-CMS RFP Steering Committee could make a final recommendation on whether or not to proceed with contract negotiations.

II. DISCUSSION

On March 2, 2012, the JISC approved two motions related to local court funding for the implementation of the new SC-CMS:

The JISC accepted the first motion which recommended that the JISC include funding for Local Court implementation as part of the SC-CMS costs – as a concept without specifics.

The JISC accepted the second motion which recommended that a specific dollar amount (to be determined at a later date by the JISC) for funding local planning and implementation costs in the budget allocations for the SC-CMS project.

The initial cost estimate was not completed and may be higher than the $1.9 million projected in the Feasibility Study. More detailed analysis and work is required in order to know the full cost.

This is an important issue needing to be addressed, since funding to implement the system may not be available at the local level.

SC-CMS Steering Committee Recommendation

The SC-CMS Project Steering Committee recommends to the Judicial Information System Committee that the Administrative Office of the Courts (AOC) should proceed with contract negotiations with Tyler Technologies, Inc., the Apparent Successful Vendor (Tyler) under the following parameters:

1. Representatives from the respective associations for the court system, i.e., clerks, judges, and court administrators will participate in negotiations on behalf of the AOC as "Subject Matter Experts" to address technical issues, such as whether the Tyler system requires configuration or customization of its software, and to assist the primary AOC negotiation team in resolving exceptions raised by Tyler and other issues.

2. The Project Steering Committee will be periodically briefed by the AOC negotiating team and representatives of the respective associations on an ongoing basis throughout the negotiation process.

3. The items on the attached "Addendum - Contract Negotiations Desired Outcomes" document are satisfactorily addressed during the contract negotiations.

4. The Project Steering Committee shall review and recommend to the JISC, whether to approve the final terms of the contract as negotiated between AOC and Tyler.

5. The total price of the contract with Tyler should include the following functionality, which is included in the Tyler system and which was described in Volume II of its proposal:

   a) Manage Finances;
   b) Document Management;
   c) SessionWorks Courtroom Processing; SessionWorks: Judge Edition;
   d) Electronic Filing; and
   e) Attorney Manager.

OUTCOME IF NOT PASSED –

If a decision is not made today, the Apparent Successful Vendor's cost proposal expires April 30, 2013 necessitating a decision prior to that date or an extension.