WASHINGTON COURTS

Judicial Information System Committee Meeting September 9, 2011

PROPOSED MOTION – Superior Court Management Feasibility Study

I. **BACKGROUND –** On September 6, 2011, the JISC Chair and AOC staff met with JISC members and stakeholders representing the Superior Court Judges Association, Association of Washington Superior Court Administrators, Washington State Association of County Clerks, and King County. Present at the meeting were:

- Justice Fairhurst – Supreme Court (JISC Chair)
- Judge Dalton – Kitsap Co. (JISC)
- Judge Wynne – Snohomish Co. (JISC)
- Judge Trickey – King Co.
- Judge Inveen – King Co. (President of SCJA)
- Judge McDermott – King Co. Presiding Judge
- Frank Maiocco – Administrator Kitsap Co. (President of AWSCA)
- N.F. Jackson – Administrator/Clerk Whatcom Co. (JISC)
- Paul Sherfey – Administrator King Co.
- Barb Miner – County Clerk King Co. (JISC)
- Betty Gould – County Clerk Thurston Co. (President of WSACC)
- Kevin Stock – County Clerk Pierce Co.
- Lea Ennis – King County IT Director
- Vonnie Diseth – AOC CIO
- Jeff Hall – AOC State Court Administrator
- Heather Morford – AOC Business Liaison for Superior Courts
- Kate Kruller – AOC Project Manager SCMFS
- Joe Wheeler – MTG Consultants

II. The stakeholder group agreed to the following vision and next steps.

MOTION:

- I move that JISC direct AOC to develop an RFP that would implement the recommendation of MTG Management Consultants, in the Superior Court Case Management Feasibility Study Report, Version 1.3, that AOC acquire, implement, and centrally host a statewide, full-featured, commercial case management system for superior courts, subject to the following conditions:

- A new RFP Steering Committee needs to be formed, with a new charter and structure.
- There will be formal motions for all decisions and detailed minutes of all meetings held.
- The committee will be composed as follows:
    - 3 Clerks
    - 3 Judges/Court Administrators (1 from King County, at least 1 judge and 1 administrator)
    - 2 AOC representatives with limited voting ability (State Court Administrator and CIO. No vote on final recommendation.
- There will be a majority Vote (of four) for all decisions.
- The JISC cannot override a “no” vote or a “none of the above” vote from the RFP Steering Committee.
- The JISC can only support or reject a recommendation from the Steering Committee. It cannot adopt a substitute.
- A “none of the above” recommendation from the steering committee on the COTS alternative will result in review of the other feasibility study alternatives without going back through the IT Governance process.
- To meet the requirements of the legislative proviso, the presidents of the Superior Court Judges Association, Association of Washington Superior Court Administrators and the Washington State Association of County Clerks will affirmatively confirm that it meets the needs of their members in the 39 counties before the RFP is issued.
- The intention of the project is that this new CMS will eventually replace SCOMIS in the JIS Portfolio.
- There will be two stoplights in the process to re-evaluate before moving forward:
    1. After the RFP Development (Yes/No) (prior to release of the RFP). A “no” is an acceptable decision and would also be considered a success.
    2. Prior to contract award, if the RFP is issued. A “non-contract award” is an acceptable decision to not go forward.
- There must be recognition that the Data Exchange/Information Networking Hub (INH) must be completed regardless of this project. But, it is not a deliverable of this project.
- There is agreement among the above-named associations that there should be no net increase in the County Clerks’ labor with a new system. Meeting the County Clerks’ needs will be based on results (what needs to be done), not process (the manner in which it is done).
- 95% of King County’s functional requirements must be met.
- King County must be a part of the first rollout (first 18 months of the project).